

APPLICATION FOR EMPLOYMENT

BUTLER COUNTY
P.O. BOX 305
ALLISON, IA 50602

Complete Both Sides

Name: _____

Address: _____ City: _____

Driver License No. _____ Home Phone _____

Email _____ Cell Phone _____

Are You a Veteran Yes No Dates _____

Education and Training

	Years Completed	Did You Graduate
Elementary		
High School		
College		
Post Graduate		

List any special training (vocation schools, short course, workshops, etc.) that you might have that would aid in the performance of this position for which you are applying: (attach an additional sheet if necessary)

If the job announcement requires the operation of specific machinery or special skills, list those at which you are competent: (attach an additional sheet if necessary)

List the name, title, and address of three persons with knowledge of your character, experience and ability. Do not list Relatives:

Name

Title

Address

Telephone No.

Name

Title

Address

Telephone No.

Name

Title

Address

Telephone No.

Would you be willing to move in the area we are hiring for? _____ Yes _____ No

Employment Record

Begin with present or most recent employer and continue for the past 15 years. (Attach an additional sheet if necessary)

Dates employed _____ Position held _____

Starting Salary _____ Final Salary _____

Name and address of employer _____

Immediate Supervisor _____ Can contact : Yes No

Description of Duties _____

Dates employed _____ Position held _____

Starting Salary _____ Final Salary _____

Name and address of employer _____

Immediate Supervisor _____ Can contact : Yes No

Description of Duties _____

Dates employed _____ Position held _____

Starting Salary _____ Final Salary _____

Name and address of employer _____

Immediate Supervisor _____ Can contact : Yes No

Description of Duties _____

Certification of Applicant: Read Carefully

I hereby certify that this application contains no misrepresentations or falsifications and that the information given by me is true and complete to the best of my knowledge and belief. I am aware that should investigation at any time disclose any such misrepresentation or falsification, my application will be rejected, I will be dismissed from the service, and I will be disqualified from applying in the future for any positions with Butler County. I further authorize Butler County to make all necessary and appropriate investigations to verify the information contained herein. I hereby authorize Butler County to check my driving record. Butler County will require a Pre-Employment physical and drug testing paid for by the county.

Date _____ Signature of Applicant _____